

May 25, 2023
Shawnee Mass Transit District
Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Nancy Doss
Rick Nannie
Elmer Pullen
Jim Clark
Sidney Miller

Executive Director:

Mike Pietrowski

CFO:

Jean Hurford

Human Resource:

Aaron Hodge

Operations Director:

Ron Gorst

The meeting was called to order by Nancy Doss at 9:00 a.m.

Item: Minutes from April 27, 2023

Jim Clark motioned to approve minutes. Rick Nannie seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Register

Sidney Miller motioned to approve the Check Register and Financial Update. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Action to approve the Finance Committee's FY2024 Budget.

Jim Clark motioned to approve the FY2024 Finance Committee's Budget. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Human Resource Update

Aaron Hodge provided the Human Resource update which included hiring 3 new full time driver and that medical insurance open enrollment will be happening the week of June 5th.

Item: Operations Director Update

Ron Gorst provided the Operations Director update and mentioned that we have 2 vehicles down for repair, one is getting the engine replaced and one is getting the floor repaired. We have had one vehicle incident since the last meeting. Purchased wheel torque indicators as an additional safety practice for the 14 passenger and larger buses, these will help identify if lug nuts start to loosen to help prevent future incidents. Operation team has been working with the medical providers to review routes and making attempts to establish more contracted routes and to get out in the

community more.

Item: Administrative Update

Mike Pietrowski provided the Administrative Update which included working on the new tablets for all the buses. The new cameras will be installed on June 9th. Board retreat is coming up and will be at fork and vine. Training center is on hold until IDOT give us the ok.

Item: Adjournment

At 9:50 AM Sidney Miller motioned to adjourn. Rick Nannie seconded the motion. All in Favor. Motion passed.

Jim Clark

Jim Clark, Secretary

Mike Pietrowski

